



## Setting Alerts

### Adding a Supervisor

1. Log in to your user account via [www.gofinder.net](http://www.gofinder.net)
2. Select **System Configuration** from the left hand panel
3. Select **Add Supervisors**
4. Enter your details
  - a. Your Twitter account username is entered with the @ symbol, e.g. @GofinderInt
  - b. The landline or cell number needs to be added with the area code, e.g. **0746155450** or **61427783333**
5. Select **Add** and a confirmation box will pop up
6. Select **OK**
7. You may view your alert recipients by selecting the **List** tab
8. Once you have added a supervisor you may select what alerts they will receive
9. Your supervisor has now been set

### Setting Alerts

1. Log in to your user account via [www.gofinder.net](http://www.gofinder.net)
2. Select **Alerts and Notifications** from the left hand panel
3. Select **Default Group** and then the name of the device you wish to set alerts for
4. Select **Edit Settings**
5. Select **Alert Recipient** from the drop down menu at the top of the left hand panel
6. Choose your alert recipient

7. You may now click each of the headings (**Email alerts, SMS alerts, Twitter, Voice Calls Alerts on any phone**) and check either/both of the **Geofence Violation** or **SOS** boxes
8. Select **Save Changes**
9. Your alerts have now been set

### **Using Twitter**

- To create a Twitter account go to [www.twitter.com](http://www.twitter.com) and click **Get Started Now** on the right hand side of the screen
- Enter your details and follow the prompts to create your account
- Once your account is created click **Find People** on the top menu bar to 'follow' Phantom Eye
- Enter **Phantomeye** in to the search bar and search
- On the **Phantomeye** listing click the **Add Friend** button, represented by a plus sign and the outline of a person
- Once you are following Phantom Eye you are able to receive location updates if a geofences is violated or a SOS is alerted straight to your **Direct Messages** inbox, found on the right hand panel of your Twitter homepage

### **Using Voice Call Alerts**

- Once Voice Call Alerts are set up using the above steps, an automated call will be sent to your nominated number and it will recite the date, time and address of the last reported location
- If this feature is activated due to an SOS being sent, you will receive a call every minute updating you on the location of the phone